

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

AUGUST 11, 2009

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Dave Scharinger and Wayne Warnecke, Clerk-Treasurer Rachel Rehbein and Constable Mike Langland. Also present were Janet Graf, Keith Graf, Jeff Verhaeghe, Pete Gahagan, Jim Hodgell and Attorney Paul Dirkse. Clerk-Treasurer Rehbein confirmed proper notice of the meeting.
- II. Public Input: Discussion only – any topic.** Peter Gahagan asked what was the status of Dairyland Drive. Chair Zylman said money is set aside, but not near enough to cover the cost. It is currently a minor road and cannot collect stimulus money. When the DOT begins work on the off ramp on Rowe Road they will do a traffic count on Dairyland Drive to see if it could become a major collector. Jim Hodgell thinks Pete Gahagan should repair Dairyland Drive. Chair Zylman may meet with Pete Gahagan in the future to discuss the options for the repair of Dairyland Drive. Jeff Verhaeghe – Sheboygan Rifle & Pistol Club wanted to know if the Board had any questions for him and invited them to come see the range.
- III. Approve Minutes from July 14, 2009 Monthly Board Meeting.** Motion Scharinger/Warnecke to accept minutes from July 14, 2009 Monthly Board Meeting; carried 3-0.
- IV. Licensing:**
- A. Operator’s (Bartender’s) Licenses (1).** Upon review of the application, motion Warnecke/Scharinger to grant operator’s licenses to Holly E. Gutoski; carried 3-0.
- V. Public Works, Public Safety and Enforcement.**
- A. Discuss and possibly appoint new building inspector.** Charles Mayer’s proposal came in at \$600-\$675 with the insurance being maintained by the town. Paul Hermes from Kimberly Wisconsin submitted a proposal coming in at \$500-\$650 with the insurance being maintained by him. Motion Warnecke/Scharinger to accept Charles Mayer’s proposal with the condition the cost of insurance does not exceed \$300.00; carried 3-0.
- B. Discuss building permit requests.** *Keith Graf* is requesting to build a 50’x32’ garage on his B-1 zoned property for residential use to store boat, vehicle, and car hoist. It would have 3 face doors and 1 rear door. The Board would have to call and see if it would be affected by extra-territorial review by Howards Grove. Supervisors Warnecke and Scharinger both said it should be allowed. *Brian Tatela* wanted to add a second story to it home. He is in a floodplain and the County said he could add the second story only if he remove his garage. He would have to find a place on his property for a garage a certain distance away from the floodplain. *Larry Gordon* would like to add a 26’x60’ addition to his 5,155.29 sq. ft. shed in A-1. The Board would like to have Larry Gordon come to a future meeting to discuss what he is going to use it for and possible have an agreement the it will not be used for Commercial use. *Mary Olbrantz* would like to rezone from B-1 to RH-1 so she can sell her home. She would like to put the cost of the application on the closing costs. Motion Warnecke/Scharinger to delay the \$350.00 rezone application fee until transfer is complete and paid to us from the mortgage company; carried 3-0. *Matthew Becker* lives on the corner of Highway 42 and Y which is directly in the round-about. He wants the town to put a cement sidewalk for his children to walk on to get on the bus. The Board agreed that it is state property and he needs to talk with the state.

- C. **SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** Supervisor Warnecke stated only 2 blocks of Taylor Drive will be done due to lack of funding.
- D. **Discuss and possibly act on installing lock on Town Hall Bulletin Board.** Clerk-Treasurer Rehbein indicated that on a couple occasions someone has been putting non-town government related announcements on the bulletin board. Supervisor Scharinger will look into the cost of putting a lock on the board and at a new board.
- E. **Discuss Citation Ordinance.** More information was distributed and the Board will discuss at future meeting.
- F. **Discuss and possibly act on Orchard Beach Ditch Cleaning.** The address is on Orchard Road not Orchard Beach Road. The estimate from Sheboygan County came in at \$1,275.00. Motion Warnecke/Scharinger to approve the ditch cleaning for \$1,275.00 with half (\$637.50) being paid to the Town from Mr. Fitzgerald before work can begin. Chair Zylman will contact Mr. Fitzgerald.
- G. **Discuss Buteyn-Peterson Conditional Use Permit.** Currently Buteyn-Peterson does not have a conditional use permit. Chairman Zylman will contact former Chair Jim Holub to find out why Buteyn-Peterson has never gotten a conditional use permit.
- H. **Discuss Town Hall Well Issue.** Town Hall well needs to be replaced. Chair Zylman trying to contact Kohler Co. to find out when they will be watering on Whistling Straits so the well can be dug deeper if necessary. Chair Zylman is concerned that the new pump station in the Town of Sheboygan may affect Town of Mosel residences. Attorney Paul Dirkse said Chair Zylman should contact Jeff Deddering, the Sanitary District 3 manager.
- I. **Revaluation timeline.** Letters will go to residents the week of August 17 stating there assessed value and date and time for Open Book and Board of Review.
- J. **Ordinance and Permit Violations.** Constable Langland reported permits needed for properties on LS and Playbird.
- K. **Constable's Report and Log Review.** The cost for a camera on the end of Rowe Road would be \$129.00 for flash camera and \$299.00 infrared camera. The Board will look into putting that in the 2010 Budget. Constable Langland will be out of town from August 15-22. The Constable's log was reviewed and signed.

VI. Correspondence/Communications/Contacts.

- A. **Wisconsin Towns Association's handout regarding the State Budget Bill.** See Attachment 1

VII. Financials:

- A. **Insurance Update.** Wednesday, August 12 Supervisor Warnecke and Clerk-Treasurer Rehbein will meet with Rural Insurance. Proposals should be submitted by September 4.
- B. **Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office. The maturity of the CD at Cleveland State Bank is October 27, 2009. The issue will be put on the October agenda.
- C. **Review and Approve Voucher List.** Clerk-Treasurer Rehbein stated there were charges on the Sheboygan County bill for Kohler Co. culverts. Chair Zylman will find out what exactly that was for and that the County should inform us when they put charges like that on our account. Motion Warnecke/Scharinger to approve payment of all items on the voucher list, a total of \$32,851.76, as presented; carried 3-0.
- D. **Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued July 1-31, 2009 was \$116,615.00. Total fees collected were \$370.00 plus \$110.00 late fees. The year-to-date total value is \$1,019,485.48. There were no Driveway Permits issued, one rezoning applications requested, one new Conditional Use applications distributed and no new Variance Applications distributed.

- VIII. Closed Session:** Chairman Zylman announced the Board may enter into closed session pursuant to Wis. Stat. §19.85(1)(c) and (f) to consider the performance evaluation data of an employee and to preliminarily consider specific personnel problems or investigation of charges against specific persons that, if discussed in public, would likely have a substantial adverse affect on the reputation of those involved. Motion Scharinger/Warnecke to go to closed session. Upon a role call vote Scharinger-aye, Warnecke-aye, Zylman-aye the Board went into closed session for the purpose indicated.
- IX. Open Session: The Board will reconvene in open session to discuss and possibly act on any matters which arise in closed session.** Motion Scharinger/Warnecke to reconvene into open session; Scharinger-aye, Warnecke-aye, Zylman-aye. The Board took no action on the closed session item.
- X. Closed Session:** Chairman Zylman announced the Board may enter into closed session pursuant to Wis. Stat. §19.85(1)(g) for the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which it is likely to become involved concerning the property tax assessment of the Whistling Straits golf course. Motion Warnecke/Scharinger to go to closed session. Upon a role call vote Scharinger-aye, Warnecke-aye, Zylman-aye the Board went into closed session for the purpose indicated.
- XI. Open Session: The Board will reconvene in open session to discuss and possibly act on any matters which arise in closed session.** Motion Warnecke/Scharinger to reconvene into open session; Scharinger-aye, Warnecke-aye, Zylman-aye. The Board took no action on the closed session item.
- XII. Review Upcoming Calendar of Events.**
- A. Discuss changing September meeting date and/or time.** Due to the fact that the fire department has a meeting the same night at 7:30 p.m., the Town Board meeting will be at 6:00 p.m. instead of 6:30 p.m.
 - B. Wednesday, September 2, 2009 Open Book, 11:00 a.m.-7:00 p.m.** Clerk-Treasurer Rehbein will be present from 11 a.m.-3:00 p.m. Chair Zylman will be present from 2:30 p.m.-7:00 p.m.
 - C. Tuesday, September 22, 2009 Board of Review, 5:00 p.m.-7:00 p.m.** Clerk-Treasurer Rehbein informed the Board of a Mock Board of Review on the internet. On August 26 there is a Heads of Government meeting that Chair Zylman will attend; there is a Bay Lakes meeting August 27 that Supervisor Warnecke will attend; Supervisor Warnecke will be attending the Wisconsin Towns Association Convention in Stevens Point October 11-14, 2009. Since there is a scheduled Board Meeting during the convention motion Warnecke/Scharinger to change October's Monthly meeting from Tuesday, October 13 to Thursday, October 15 at 6:30 p.m.
- XIII. Future Agenda Items:** None
- XIV. Adjourn.** Motion Warnecke/Scharinger to adjourn; carried 3-0. Meeting adjourned at 8:52 p.m.

ATTEST:

Dirk Zylman, Chairman

Rachel Rehbein, Clerk-Treasurer

Approved on September 8, 2009